

## **London Economic Action Partnership (LEAP)**

### **Governance Assurance Statement 2022**

LEAP is strongly committed to governance and transparency. We have consistently abided by the requirements of our [Local Assurance Framework](#), which was last updated in January 2022.

LEAP's [Constitution](#) sets out our terms of reference and schedule of funding responsibilities. Proposals must comply with the GLA's governance, financial, legal and procurement frameworks and be accompanied by a LEAP business case. Following LEAP endorsement, proposals are subject to the GLA's decision making procedure; publication of the decision forms ensures transparency.

The LEAP Board currently comprises 16 Members, including eight Business Members and one nominee from Trades Union Congress. Government has agreed that LEAP can use an exemption to the National Local Growth Assurance Framework to carry four Business Member vacancies until the outcome of the LEP review.

LEAP's [Diversity Statement](#) outlines our deep commitment to diversity and inclusion. Our Diversity Champion role is co-owned by two Members. Our vacancies mean that our membership is not as diverse as it should be, and we will rectify this through recruitment if the future of LEPs is confirmed.

The Terms of Appointment and [Code of Conduct](#), which are signed by Members on appointment, include a requirement to observe the Nolan principles and a commitment to ensure the diversity of London's communities and economy is reflected in our work.

Interests are recorded and managed appropriately in line with our [Declaration of Interests Policy](#). Registers are reviewed bi-annually and published on our [Member pages](#). Officers advise on potential conflicts and suggest appropriate action. There is a standing item on every agenda and any declarations are recorded in the minutes.

LEAP is committed to openness and transparency. Agendas are published at least five clear working days before each meeting and draft minutes are published within 10 clear working days. Papers and minutes are published in full unless information is exempt under data legislation.

LEAP is chaired by the Mayor of London. The London Assembly scrutinises the Mayor's work, including that of LEAP. Our Members are accountable to the Assembly through public meetings and actions are addressed through formal letters. LEAP funded programmes are also subject to the GLA's internal audit regime.

Our management of complaints and whistleblowing reports is set out in our [Local Assurance Framework](#). LEAP has adopted the [GLA's Complaints Procedures](#) and stakeholders have the option of submitting a complaint in confidence using our [Confidential Reporting of Complaints](#) guidance.

We are satisfied that sound governance arrangements are in place and there are no issues we wish to raise regarding LEAP governance.

**Angus Knowles-Cutler**  
Co-Deputy Chair, LEAP  
14 January 2022

**Philip Graham**  
Senior Responsible Owner, LEAP  
14 January 2022